

Letter of Agreement for NHS sites receiving NHS Forest trees from the Centre for Sustainable Healthcare

This Agreement is between:

The Centre for Sustainable Healthcare, 8 King Edward Street, Oxford, OX1 4HL (“the lead organisation”; “CSH”)

and

please insert name of site / trust / health board here

regarding trees planted at

please list all sites where trees will be planted

Please provide either GPS coordinates *or* a six-figure OS Grid Reference for the location of your intended tree planting. This can also be submitted as a Google Maps screenshot with planting locations identified on the image.

Definitions:

The NHS Forest is run by the Centre for Sustainable Healthcare. The aims of the NHS Forest are:

- Improving the health and wellbeing of patients, staff and communities through improving the quality of and access to green space on or near NHS land
- Greening the NHS estate by improving biodiversity and carbon storage
- Encouraging greater social cohesion between NHS sites and the local community.

Further details of the initiative can be found on the NHS Forest website: <http://nhsforest.org>

CSH: The Centre for Sustainable Healthcare is responsible for coordinating the NHS Forest and is the lead organisation with overall control of the project.

NHS site: Managed facility operated under the UK National Health Service including GP surgeries, health centres, ambulance stations and hospitals.

The grant: Our tree planting in England is funded by the Trees Call to Action Fund. The fund was developed by Defra in partnership with the Forestry Commission and is being delivered by the Heritage Fund.

The Centre for Sustainable Healthcare

info@nhsforest.org | www.sustainablehealthcare.org.uk | www.nhsforest.org

The Centre for Sustainable Healthcare is registered as a company limited by guarantee in England & Wales No. 7450026 and as a charity No. 1143189. Registered address 8 King Edward Street Oxford OX1 4HL

Data protection

By submitting your data to CSH, you are accepting our privacy policy and authorise CSH to collect, store and process your information in the ways explained. You can view CSH's privacy policy here: <https://sustainablehealthcare.org.uk/who-we-are/privacy-policy>

Terms and Conditions of participation in NHS Forest tree planting:

Tree planting monitoring

It is important we know that the trees we provide have been planted and are thriving.

1. The NHS Site is responsible for registering with CSH to become a member of the NHS Forest and for reporting progress on tree planting. The site will provide a named contact to CSH to assist in this process. We will ask you for:
 - photographs of tree planting activity and trees in situ
 - to provide feedback

Where photographs of individuals are provided, the NHS site will obtain written consent from these individuals covering the use of these images. CSH can provide consent forms.

2. The NHS site will provide access to enable representatives of CSH, and tree funders including but not limited to the National Lottery Heritage Fund and Defra, to make visits to see the planted trees in the event that this is required, other than in exceptional circumstances.

Tree planting activity

It is important that all measures are taken to ensure trees thrive. It is also important that all necessary risk assessments have been carried out.

3. CSH shall offer access to guidance on tree planting, including a step-by-step planting guide.
4. The NHS site is responsible for the direction and management of tree planting activity, including:
 - a. planning, planting and maintenance;
 - b. protecting the site from pests such as rabbits and deer; and
 - c. restricting works that could damage the integrity of the site.
5. The NHS site is responsible for ensuring that the ground where the trees are being planted is not scheduled for development of buildings for the next 10 years.

If development takes place in the next 10 years and there is no way to save the NHS Forest trees, the NHS site is required to plant 110% of the original number of NHS Forest trees at an alternative site and provide evidence to CSH that there was no choice but to remove the original trees.

6. The NHS site is responsible for any necessary ground preparation and the aftercare of trees to ensure their survival. Whilst in larger planting schemes some loss of trees is often expected, if a site experiences tree death of upwards of 10% in the first two years following planting, they are required to replant to the original total and provide evidence to the NHS Forest that this has taken place.

7. The NHS site is responsible for compliance with fiscal and legal obligations including planning, building control, statutory consents, health, safety and environmental legislation arising from tree planting.
8. The NHS site is responsible for ensuring that adequate public liability insurance is in place to cover all activity conducted on site in relation to tree planting or other green space improvements and activities, and shall indemnify and keep indemnified CSH and its delivery partner organisations against any claim, loss or damage suffered or incurred in relation to all such activity or operations carried out at that site.

Access

We would like the NHS Forest to be enjoyed, recognising the health benefits that access to nature brings.

9. The NHS site shall seek to provide access to NHS Forest tree planting areas for staff, patients and community groups, other than in exceptional circumstances pre-agreed with CSH.

Communications and PR

We would like to celebrate the difference you are making and support you celebrate the difference you are making.

10. CSH may refer to the site name and address in project publicity, including on our website, on social media and in our newsletter.
11. When trees are planted that have been supplied to the NHS site by CSH, the NHS site shall include reference to the Centre for Sustainable Healthcare and the NHS Forest in related communications and publicity.
12. NHS sites in England must mention the Trees Call to Action Fund in any related signage and publicity about the tree planting. Logos can be obtained via:
<https://www.heritagefund.org.uk/funding/logo/how-acknowledge-your-trees-callaction-fund-grant>

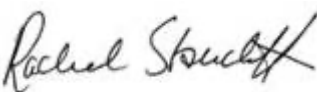
Signed on behalf of:

The Centre for Sustainable Healthcare
8 King Edward Street, Oxford, OX1 4HL

Please insert name and address of site here

Name: Rachel Stancliffe

Name: contact name

Signature: 

Signature: insert signature

Date:

Date: date of agreement