



CENTRE *for*
SUSTAINABLE
HEALTHCARE
inspire • empower • transform



Green Space for Health Programme Director

Job description and person specification – apply by midnight 19th May 2022

Full-time, £39,000 per annum

Interviews held 27th May 2022

Overview

This is an exciting senior role for an environmentally committed manager who can take strategic oversight of our Green Space programme and provide effective management of the project and its staff.

The Centre for Sustainable Healthcare (CSH) inspires and empowers people to transform healthcare for a sustainable future. We collaborate with partners inside and outside healthcare to engage professionals, patients and the wider community in understanding the connections between health and environment, and to reduce healthcare's resource footprint.

Our flagship project is the NHS Forest, which helps to realise the value of green space for physical and mental health, both at healthcare sites and in the wider community. We support and encourage NHS sites in planting trees and developing their green space for the benefit of patients, health staff and communities, while also improving biodiversity and combatting climate change. We promote tree planting and woodland conservation at NHS sites, with free trees and advice, while also encouraging other green space enhancements such as meadow areas, vegetable growing, orchards and therapeutic gardens.

In addition to overseeing the development of the NHS Forest project and line managing the programme's 2 core staff, the Green Space for Health Programme Director will also manage the Ranger Manager who looks after a number of Nature Rangers based on NHS sites. The Director also manages the Green Space Communities Lead and has oversight of their projects which currently include Health Walks and Magnificent Meadows. Work will also include leading on development and delivery of our training courses for NHS staff.

This role includes overseeing the programme's budget, in consultation with the organisation's Finance Manager; coordinating reports to funders and taking a strategic lead on the development of the NHS Forest and the Green Space for Health programme in consultation with other stakeholders.

Job Specification

As Green Space for Health Director you will:

1. Provide line management for the Outreach Officer, the Communications and Engagement Officer, the Communities Lead and the Ranger Manager, including regular one-to-one meetings, appraisals and regular team meetings.
2. Develop the programme's strategy in consultation with project staff, the advisory group and CSH's Director.
3. Monitor and oversee the programme budget in consultation with CSH's Finance team.
4. Coordinate reporting on the programme, including liaising with funders and producing reports for funders and for CSH's board of trustees
5. Lead on development and delivery of NHS Forest Green Space for Health training courses for health staff and volunteers, with administrative and strategic support from CSH's education team and input from the Outreach Officer.
6. Oversee the development and delivery of a new site-specific specialist advice scheme for NHS Forest sites, with input from the Outreach Officer.
7. Establish and run an NHS Forest Advisory Group.
8. Put in place arrangements for the evaluation of the new training courses and site-specific advice scheme.
9. Build partnerships that will further the development of the programme and contribute to fundraising in line with the programme objectives.
10. Act as a spokesperson for the programme, including making presentations about the programme, responding to media requests and participating in relevant national policy fora, including for the purposes of wider policy development.

Person specification

This role requires a an environmentally committed manager who can take strategic oversight of the programme and provide effective management of the project and its staff. The role requires the following skills and experience:

Essential

- Experience in managing a team, including line management of individual team members and recruitment when needed.
- Excellent written and verbal communication skills, including the ability to present ideas and information clearly and in an engaging manner in written format.
- Good personal communication skills, including the ability to work diplomatically and empathically with others internally and externally.
- A capacity for building effective partnerships and for purposeful networking.
- Experience in providing strategic leadership to oversee project delivery, for example, ensuring that project milestones are met on time and to standard.
- The capacity to solve problems and devise workable solutions.
- Experience in managing budgets and reporting to funders.
- Experience in commissioning and managing external partners, e.g. writing tender specifications, reviewing bids and overseeing effective project delivery.

- Experience in developing and delivering training.
- Familiarity with issues around climate change, sustainability and health.
- A strong commitment to staff wellbeing.
- Ability to grasp the aims of CSH and understand the NHS Forest and Green Space for Health Programme.
- An understanding of organisational governance issues.

Desirable

- Experience or training in ecology, landscape architecture or a related relevant field.
- Experience of working with or in the health service.

Appointment

The appointment is for a fixed-term one-year position, full-time, starting in July, with the expectation of converting to a permanent position.

The salary offered is £39,000 per annum, plus contributory pension. Applicants should be eligible to work in the UK.

Location

CSH is based in Oxford, UK. Staff are currently working from home. Staff are expected to attend office meeting days in person once every month.

The role will require some travel within the UK for NHS site visits, meetings and conferences. We encourage the use of sustainable travel wherever feasible.

How to apply

To apply please complete the application form and email to CSH (info@sustainablehealthcare.org.uk) by **midnight 19th May 2022**. Your application will be assessed solely by how well you fit the requirements in the Person Specification and to what extent you demonstrate your experience and/or knowledge of the tasks you will be required to complete. Interviews will take place online on **27th May 2022**.

About CSH

The Centre for Sustainable Healthcare is a registered charity based in Oxford and has been working since 2008 to help the NHS improve its sustainability. The team draws on knowledge and experience from public health, clinical practice, environmental consultancy, research and public policy to develop methodologies and metrics to transform models of care. We provide strategic input and consultancy to national and local programmes.